

LAS VEGAS CHARTER SCHOOL OF THE DEAF BOARD MEETING

August 9, 2008

PRESENT: Haines, Rosen, Bass, Preston, Moran, Perrone, Gorman, Solomon, Gigante, Laquidara.

VISITORS: Williams (2), La Rocca, Chrismon, Loader, Bachus, Marshall, Beers

ABSENT: Jennifer Trupiano, Sherlee Williams

Before beginning the meeting, we will have a moment of silence for our dear board member, Lucille Hazan, who we lost last month. Also to honor George Yamagata who passed away last night.

MEETING CALLED TO ORDER 10:10

AGENDA: approved

MINUTES: Corrections of July 12 Minutes: None

TREASURER'S REPORT :(Rosen)

As distributed and attached. Now that we are opening the school our expenses are increased. We did get our grant (\$87,000.00) for the computers, Xerox machine and furniture, etc. Petty cash fund was opened with \$300.00.

The Donor List is being developed. We are closing the Capitol One credit card and opening another one because Capitol One refused to accept any communication on the phone from anyone except Rosen. Despite the explanation that she is Deaf and cannot communicate verbally. So, we told them we don't want to do business with them any longer.

Friends :(Perrone) as distributed

Since Hazan is gone, we need someone to help Arlene with the Friends work. We need to talk to the CPA about the status of the Friends. Gorman will step in to Hazan's spot on the Fundraising Committee

SECRETARY'S REPORT: (Bass)

Bass has mostly been busy with placing ads for newspapers, HOVRS and setting up the school with furniture, etc. These will be reported on later at this meeting.

CORRESPONDENCE: (Haines)

1. Mail: bills and other mail related to setting up the school; Grant writer bill for the business plan revision and grant application that we were awarded;
2. Emails: CCSD and Dept of Education
3. Fax: none
4. Phone: none
5. VP: none

PRESIDENT'S REPORT: (Haines)

1. SNSK (Southern Nevada Silver Knights) made a donation of \$1,000.00
2. Lucille Hazan Memorial donations have been coming in to our school

3. Library Concept: Lucille Hazan was one of our oldest board members and very valuable to our school. Her dream was to start book library for the children. So when we have the library started, we will make a plaque in her honor.
4. August 18 Department of Education meeting is important for our school representatives to attend. The location of the meeting has changed. We plan to tape record this meeting just incase we don't representatives there. We can at least have the information for our Administrator.
5. Governing body affidavits: Every board member must fill out the form and have it notarized. Laquidara's father is a notary. She will ask him to come to the next board meeting and notarize all of our signatures at the same time.
6. August 11- CCSD meeting which we need to attend. CCSD will provide the interpreting services.
7. It seems we need tables for printer and laminator. We will wait to see what furniture we get before we buy any more tables.
8. Window coverings are needed. Bass will ask the site coordinator of Creative Kids what types of blinds are permitted for schools.
9. Next board meeting August 23 here at our new school site.

PUBLIC RELATIONS: (Daniels/ Bass)

Tomorrow's RJ will have our ad in the paper. Home in Nevada magazine has our ad. We have been on the news (Channel 5-Fox). We hope all this effort all brings us kids.

Daniels has been contacting other newspapers and is working on more press releases. Bass spoke with a Speech Therapist who works for CCSD and feels she can assist us in reaching parents of K-3 grade kids; contacted Home in Nevada magazine; several TV stations, newspapers; Sprint for printing post card ads. We need a new brochure; new letterhead stationary and business cards. In time, our Office Manager will take care of these things.

Gigante will contact Nevada Early Intervention Program on Monday to be sure they have all the necessary information about our school in order to keep parents informed. Bob Daniels will contact American Speech and Language Association to get our website on theirs as a link

FINANCE COMMITTEE:

We will hire a payroll service to handle our staff needs. Rosen will talk to Rosemary Lato (CPA) about what to do.

ACADEMIC COMMITTEE: (Gigante)

We can order things through CCSD's warehouse but they really don't have anything. Since we have no students, there isn't much reason to buy yet.

Gigante wants to know where the funds are coming from for us to buy the books for the kids. Rosen will ask CPA which account (Friends or School) these purchases should come from. We start school on September 3 which is one week after CCSD. We need to find out the deadline for head count for kids to get funds from CCSD. The count date needs to be pinned down. It is usually about one month after the start of school.

The academic team has not met because Gigante wants to get more information before she calls a meeting of the Academic Committee. . She needs a budget from Rosen. Bass will send Gigante the information that Indiana School for the Deaf's reading curriculum.

PERSONNEL COMMITTEE: (Gigante)

We have had 2 interview days. We want to say a big "thank you" to Norma Lea Chrismon, Carol Ann Beers, Bill Moran and Eleanor Mullaly who served as interviewers. We interviewed one teacher that we liked. Her signing isn't strong but she had a great attitude and well prepared with her demonstration. She is still interested in the position. We interviewed several Teacher Aides (3) and we liked them all!

Head Teacher / Administrator: is returning to the country this next week and we will interview him next week by VP.

We did hire our Office Manager, Jennifer Trupiano as of last week. She is hired on an hourly basis (no benefits). We don't know how long she will be in a temporary position. She has been hired at \$10.00 per hour; Mon-Fri from 10-2. She will have to resign from the board.

Lil Quartermus, an experienced teacher of the Deaf, has expressed an interest in the kindergarten position and should be sending her application soon.

ENROLLMENT: (Haines) During the unpacking and moving, Haines found a big file folder that Lucille Hazan had been keeping with names of parents and people to contact for enrollment. We will follow up with these people and inform them of our opening.

WEBSITE: (Bass)

The website is being updated frequently. The Memorial Donor List has been set up. The entire Donor List is coming from Rosen who will work back to the 2000 year.

FUNDRAISING: (all)

Laquidara is donating \$200.00 toward the purchase of a microwave.

August: (Gorman) Still is planning to have an Ice Cream Social. Gorman is having difficulty in finding a place to have it. Suggestion: Let's make it our PAH Party and contact HOVRS to see if they want to start off with this (Bass will contact HOVRS). If HOVRS sponsors this, it means we can have something really nice.

September: Golf Tournament- Jerry Bass is working on this. He was contacted by a Golf Pro who used to teach the Deaf in Kansas and has offered to help us with this tournament.

October: Buy a Book (Daniels)

November: Italian Dinner (Haines) The date is tentatively set for November 8. We can have our board meeting there and then have the dinner in the evening. Suggestion: That we open it to LVCD for their social after dinner but with the understanding that all the money goes to the school for this event.

December: (Moran) This is the Grand Opening of LVCS and is sponsored by HOVRS. The planning committee will create a VIP list of donors and will discuss if the event should be open to the public. A planning committee needs to be formed to plan the event. Suggestion: Ask people who have been supporters of our school (i.e. Cutter, Chrismon, Williams, LaRocca, Bachus, Loader, etc)

January: (Bass) “True Business Dinner at Rosemary’s”. This will be a major fundraiser for the school with dinner being around \$100.00 a plate. Bass has contacted the owner of Rosemary’s, Wendy Jordan and she is willing to support our efforts.

License Plate (Bass) no report

Food Box Tops: (Gigante) Please the box tops to Gigante right away. If they are expired, they have to be thrown out. Gigante’s mother, Mary Pease, has been sorting them all and throwing away those that are expired. General Mills will give the school money for the box tops. Now that we have a school address and phone number they will contribute funds.

OLD BUSINESS:

NEW BUSINESS:

1. **MOTION:** That the LVSD library be named for Lucille Hazan (Gorman/Perrone) **CARRIED**
Action Item: Haines will take care of this
2. There will be several deliveries on Tuesday- we need 2 strong men to carry in the deliveries. Action Item: Moran will recruit helpers
3. Next Tuesday, August 12, Goodwill is coming to pick up the old furniture and the NV Assoc. of the Blind is coming to pick up all the electronics.
4. Schedule of volunteers set for next week
5. Sprint will gladly pay for printing of post cards that we can distribute all over at: hospitals. Audiologists, Speech Therapists, Pediatricians, etc.
6. HOVRS Agreement explained to the board. All agree to accept. Haines has signed the agreement. It will be faxed to HOVRS by Bass.

ANNOUCMENMENTS:

SNCODHH fall meeting will be on October 4.

SNCODHH Holiday Brunch on December 20 and will be at the Orleans Hotel

MEETING ADJOURNED 1:00 PM

NEXT MEETING AUGUST 23 AT 9:30 AT LVCS D