

Las Vegas Charter School of the Deaf

Board Meeting

June 14, 2008

PRESENT: Haines, Rosen, Hazan, Perrone, Laquidara, Moran, Preston, Gorman, Bass, Trupiano, Solomon, Daniels

ABSENT: Gigante, Williams

VISITORS: LaRocca, Schreiber, Mr. and Mrs. Nitta, Chrismon, Loader

MEETING CALLED TO ORDER: 10:15 AM

AGENDA - approved

MINUTES OF 5/24/08- approved (Perrone/Rosen)

BOARD MEMBER LAQUIDRA'S COMMENTS: Laquidara has missed many meetings due to family visiting her and her health issues; she has had to stop working and driving. She asked if the board wanted her to resign. The feeling of the board is that she remains and she helps us with curriculum development.

TREASURER'S REPORT (Rosen)

As distributed.

Nikki Morley has invoiced us and has been paid. Will not be paying her cash, but will document the expenses for her services.

FRIENDS OF LVCSD: (Perrone)

As distributed. Check from Marie Calendars of \$50.00 was received today.

SECRETARY'S REPORT (Bass)

The Secretary's work goes on as usual. Most of the work has to do with other responsibilities with the school and will be reported on later in these minutes.

CORRESPONDENCE (Haines)

Mail: The mail has been flowing in! Haines picked up several items from the new school site already. Items are as follows: Dept of Ed; Health Permit (to be posted); a bill from Pauline Annarino for grant writing and an Ace Fire bill.

Emails: There has been a lot of correspondence from CCSD; Annarino; our CPA; Robin Loader of Dept of Ed regarding the grant; Anyta Archer's bill for web site maintenance;

PRESIDENT'S REPORT (Haines)

1. Federal Sub Grant: We have been awarded \$87,014.06. This money must be spent by July 18 or it has to be returned. Our grant writer has done a lot of the work on types of equipment and places to purchase. We just have to do the shopping!
We need a finance committee to take care of purchases (Rosen, Perrone, Lato, Annarino, Paddock). This will be addressed under new business. We also need an Academic Committee (Gigante, Laquidara, Williams, and Hazan):
2. Incorporation Issue: We are no longer worried about the incorporation issue. We have dissolved our incorporation with the state of Nevada. This was required by CCSD and the Dept of Ed. LVCSD is a 501 (c) (3), but Friends of LVCSD is not. Friends of LVCSD needs to apply for the 501 (c) (3). That means anyone who makes a donation needs to make it to LVCSD to get the tax write off until Friends gets its 501 (c) (3).
3. Agreement signed: The CCSD and LVCSD agreement has been signed by Superintendent of CCSD. Discussion about getting a bank security box to keep our documents safe.
4. Meeting: On August 18 there will be a meeting for charter schools hosted by the DoE. We must have our new administrator and staff and/or board members there. The title of the meeting is: "Technical Assistance for Charter Schools". It seems that Deana Paddock should also attend as she will probably be our bookkeeper.
5. Grand Opening of LVCSD: We will have our event on December 13. SNCODHH will set up a master calendar soon. SNCODHH will also have the annual Holiday Banquet on December 20.
6. Volunteer Schedule for July: Bass has the schedule for anyone to sign up to volunteer in the school office. It is wise to bring your own chair and table, because we have no furniture yet. Also bring trash cans, table, Windex for cleaning, paper towels and your own food and water
7. Mail: The Post Office will be notified next week to change the mailing address of the school from Haines' home to the school site.
8. Storage Unit: We must empty the unit by July 31 in order to stop paying rent. The old computers that have been donated will not be needed. We will give them to the blind center of Nevada as a donation.
(Haines asked Bass to ask the owner of Creative Kids if we can use the 3rd classroom for a short time to put our things in while we move in and organize our classrooms).

PUBLIC RELATIONS: (Daniels)

Press Releases will be worked on. Daniels needs to meet with Haines to get more information of what we need to say in the press. Daniels would like to see us invest in a vlog on our website. He has a videographer who is excellent and would come to Vegas to film it for us. Discussion of TV public service announcements. RJ, other newspapers and magazines.

Daniels emphasizes that the priority is getting the kids in the school and the staff hired. The approach is Public Relations!! Comment that the local papers i.e. the Summerlin newspaper takes free ads. Daniels will find out.

Home in Nevada will have an ad there and the company has given permission for us to use their ad design for other magazines and papers at no extra charge.

ENROLLMENT (Hazan)

Hazan needs the enrollment form from Nikki Morley. She also discussed all the enrollment requirement forms such as: documentation of shots, transfer papers, etc. Suggestion: Check with Lorraine Alderman's office for all the appropriate documents. Suggestion: a check list should be developed for whoever volunteers at the school office so that they know what forms and documents need to be collected from parents. Hazan has called those on her list from the past and informed them of the school. CCSD cannot help us reach out to parents.

BUSINESS PLAN (Haines)

Daniels will assist with the editing of the Business Plan. Annarino is also working on it with Daniels. Updates are being made.

PERSONNEL COMMITTEE: (Bass reporting for Gigante who is out of town)

The screening of the applications has been done. Two administrative candidates will be interviewed; 3 teachers and one aide. Interviews will take place the week of July 7. There have been 3 more applications sent, so the committee will need to screen them to be sure they are included in the pool.

WEBSITE: (Bass)

The website is all updated!!! The calendar of all our meetings should be on the website.

FUNDRAISING (vacant chair position, board is taking turns; after 2009 will revert back to Friends of LVCS):

July - (Trupiano) Restaurant. The board suggests:

Sweet Tomatoes, Mama Luigi's, The Old Spaghetti Factory or Tony Roma's

August - (Gorman) Ice Cream

September – (Bass/Preston) Golf Tournament

October – (Daniels) Buy a Book Month

November - (Haines/Chrismon) Spaghetti Dinner

December- (vacant) Dinner at Rosemary's

December – Grand Opening and Ribbon Cutting Ceremony

The June fundraiser Marie Calendars – earned us \$50.00.

NEW BUSINESS:

1. Finance Committee: President Haines appoints Rosen, Perrone, Deana Paddack, Rosemary Lato, Pauline Annarino
2. Academic Committee: President Haines appoints Jean Gigante, Sherlee Williams, Lisa Laquidara, Lucille Hazan, and Theresa Moran
3. Bank Box: President Haines directs Rosen to open a bank security box for our original documents. She will see about a Wells Fargo bank near the school site.
4. Date for Grand Opening: December 13.
5. Stamp: Haines directs Rosen to order a “property of” stamp to use in all of our books or materials. Suggest it says

“Property of Las Vegas Charter School of the Deaf”
www.lvcsd.org

6. Camera: Haines directs Rosen to buy a digital camera in order to document our move in and all of the events for the community to watch on our website.

ANNOUNCEMENTS:

June 21 NVRID will have workshop (9-12) and Lunch with Annual Business meeting (12-4).

LVCD will have social from 2-10 on the same day at Sue Schreiber’s place.

Kim Holloway is now the Director of Disabled Student Services at Nevada State College and no longer with CCSD.

DSA fundraiser at Schreiber’s on July 13

NVAD-CCC BBQ on July 26

DHHARC Town Hall Meeting June 28

NVAD Members meeting on June 28 after the Town Hall meeting.

**LVCSD’S JULY BOARD MEETINGS - JULY 12 AND 26
SUNRISE HOSPITAL; SKYE ROOM**

(PLEASE BE AWARE OF THE DOOR LOCK PROBLEM AND MAYBE WE WILL
HAVE TO FIND ANOTHER LOCATION)

**REMEMBER TO MARK YOUR CALENDARS!
DECEMBER 13 WILL BE OUR SCHOOLS GRAND
OPENING AND RIBBON CUTTING CEREMONY.**

Meeting Adjourned at 1:00 pm

Respectfully submitted,
Caroline L. Bass