

LAS VEGAS CHARTER SCHOOL OF THE DEAF
BOARD MEETING
April 12, 2008

PRESENT: Bass, Haines, Trupiano, Moran, Perrone, Gorman, Hazan, Gigante, Preston

ABSENT: Laquidara, Rosen, Williams, Solomon,

VISITORS: LaRocca, Chrismon, Loader

MEETING CALLED TO ORDER: 10:06 AM

AGENDA APPROVAL: approved

MINUTES OF MARCH 8, 2008: approved – with corrections that in the Friends Report it stated that they made a profit, In fact they did not make a profit on the Venus show.

TREASURER REPORT (Rosen –absent) budget distributed to the board.

REPORT WAS ACCEPTED AS SUBMITTED

Friends of LVCS D: (Perrone) as distributed. **REPORT WAS ACCEPTED AS SUBMITTED**

SECRETARY’S REPORT: (Bass)

Bass has spent the last month working on the permits and the CCSD requirements mostly. There have been only a few phone calls and email inquiries.

CORRESPONDENCE: (Haines)

1. Mail- the usual bills, Office Max discount cards for schools and teachers, Black Mtn Golf Fundraising Opportunity (given to Jerry Bass); Nevada PTA (will have a conference at Sam’s Town, open to the public, we should send someone to it),
2. Emails- mostly about our facility, some congratulatory emails about the school opening. Here is one from Simon Carmel:
“Elaine, Thousand of Mazel Tovs!!! Beautiful news that I've ever heard...It is very important for all deaf children to get such excellent education in their early years. May they become leaders of our future Deaf Community! Cheers, Simon Carmel"
Ron Nomeland at Gallaudet has spread the word about us too, Kathie Ambrosio, Senator Ensign’s aide commented about our website and our school; Ricci Rodriguez-Elkins sent some advice about our lease agreement and information on the National Charter School Week with a tool kit, Bob Daniels’ email about missing the meeting and his plans to work on public relations; Jason Brenner who has an 11 year old Deaf child (too old for our school) but he is very interested in helping us wherever he can; Jackie Lethbridge, Administrative Assistant to the Nevada Department of Education’s Fiscal Division making sure that we got her package in the mail of some documents requiring signature (haven’t gotten it yet)
3. Faxes: none
4. Voice Calls: usual
5. VP Calls: none

PRESIDENT'S REPORT: (Haines)

1. Charter Sub Section 6 Documents Report (Bass)

As required by CCSD, we are gathering all the necessary documents to give them on April 14. They will review them and if all is in order, will submit their recommendation to the CCSD Board to approve LVCSD for a full charter. That meeting will happen on April 24 at 4:00 pm. It is strongly encouraged that as many interested parties be present at that meeting.

The documents that had to be prepared are:

- a. Lease – copies given to President and Treasurer
- b. Certificate of Occupancy - done
- c. Fire Inspection – strobe lights installed; permit pending
- d. Health Department Inspection - approved
- e. Floor Plans
- f. Proof of Insurance
- g. Fire Drill Regulations

During the work being done we discovered and have proof that a business license is not required.

Also contacted HOVRS- Ron Obray and learned that they will still support their commitment to the school to install high speed internet DSL lines for the videophones and computers.

Carol Levins (owner of Creative Kids) will place a Xerox machine in our office space and charge us 2 cents per copy. This includes ink, service, etc. We only supply paper.

Furniture: We will need room dividers, larger sized chairs, and a refrigerator

2. Deaf Bilingual Coalition- April 19 at Government Center 2-5 pm; LVCSD will have a booth there. (Bass, Preston, Gorman, Haines will volunteer)
3. Nevada's PTA convention: new business
4. Governor's Summit on Charter Schools- May 2 : new business
5. For Kids Now Fashion Show- May 4-we are not included this year on the recipient list
6. Nevada Association of School Administrators- May 10
7. Job Faire for Interpreters- May 13- to have a booth to recruit interpreters who might like to work for LVCSD in the future.
8. Nevada State College Teacher Prep Program this fall- starting a BA program for teachers of the Deaf; good opportunity for our school to have a relationship

PUBLIC RELATIONS (Daniels-absent)

1. Reaching investors
2. The public
 - a. Parents
 - b. Teachers
 - c. Grand Opening on the news (i.e. ribbon cutting ceremony)
 - d. News media
 - i. Papers

- ii. Television
 - 1. Channel 13 (dancing event)
 - 2. Channel 8 (Norma Lea Chrismon will inform her contact)
- iii. Radio
 - 1. Angela Greer's mother (has a radio show and a Spanish "sister" station)
 - 2. Individuals (Jennifer Trupiano business card)

PERSONNEL COMMITTEE (Gigante)

Consists of: Jean Gigante (Chair), Caroline Bass, Bill Moran and Sherlee Williams
 Gigante is waiting for the CCSD's full charter final approval before contacting the applicants. Job applications are now on the website. Nikki Morley (office assistant) has been typing up all the application forms for us. Gigante will set up dates for interviews. Ads for the job openings have been placed in: NAD Mag, Deaf Weekly News, Deaf Ed news.

ENROLLMENT (Gigante) The student enrollment form looks really good. It came from CCSD and Nikki typed it up for our school. It also is in Spanish.

WEBSITE: (Bass)

Just updating with new information that comes in such as the forms.
 Still need Sherrie Solomon's bio for the board members.

FUNDRAISING COMMITTEE (vacant) This person should work closely with Public Relations to make sure things go smoothly. We need to find a board member to take this responsibility. Each board member is supposed to do a fundraiser (as per a prior motion)

LICENSE PLATE (Bass)

Bass will start collecting signatures again at the DBC event.

OLD BUSINESS:

1. As per a prior motion which was carried, each board member is supposed to host one fundraising event.
 - a. Perrone will take on June 5 at Marie Calendars
 - b. Bass/Preston – golf tournament
 - c. Haines – Elaine's Garage Spaghetti Dinner at Norma's house (maximum 50 people)
 - d. Gorman - Ice Cream Social during the hot summer months
 - e. Trupiano – restaurant event
 - f. (open for someone) - wine and cheese event (in Sept)

The following board members need to sign up for something:

 - g. Hazan
 - h. Rosen
 - i. Solomon
 - j. Williams
 - k. Laquidara

1. Moran
- m. Gigante

NEW BUSINESS:

1. **MOTION:** (Bass/Perrone) To send a representative of LVCS D to the Governor's Summit on Charter Schools on May 2. **CARRIED**
2. **MOTION:** (Hazan/Gorman) To send a representative to the NV School Choice Fair on May 10 in LV at the Orleans. Decision that Jennifer Trupiano will handle the booth and represent LVCS D there. **CARRIED**
3. Jeanne Gigante will call Nevada PTA and find out if it is applicable to our school.
4. Elaine Haines and Lucille Hazan will go to the Job Fair for CSN's Interpreter Program and handle the booth

ENROLLMENT COMMITTEE (vacant) We need a board member to oversee this until a Head Teacher/Administrator is hired. Gigante will continue to make the forms with Nikki Morley. Haines is asking Lucille to make the contacts with those who are on her list. Once we have an Office Manager and Head Teacher then they will take this responsibility over. July 1 we will need to have some people working at the school office every day, preparing for the opening, answering the phones, taking enrollment until we have people hired in place. (a team of one hearing and one deaf person each day would be best). Bass will make a calendar for July 1 to have people sign up to volunteer for one week

TELEPHONES (Trupiano) Jennifer will have the phone number transferred to the school site effective July 1.

SIGNAGE COMMITTEE: Haines will take care of this.

MEETING ADJOURNED AT 1:00 PM

ANNOUNCEMENTS:

1. It was suggested that SNCODHH host a Town Hall Meeting for the Charter School to inform the Deaf Community about what we are doing.
2. NVAD-CCC is inviting Haines to their meeting on April 27 to speak about the school. NVAD-CCC asks that LVCS D create a "wish list" for the community to make donations. Make a list of things that the school needs (furniture, supplies, etc.)
3. CCSD Board Meeting is on April 24 at 4:00 PM. This is where our school will be on the agenda for approval for a full charter
4. Suggested that LVCS D PR Committee write articles for the various newsletters: NVAD, NVRID, etc

THE FIRST DAY OF SCHOOL IS AUGUST 25

NEXT MEETING APRIL 26 AT 9:30 AM at SUNRISE HOSPITAL SKYE ROOM