LAS VEGAS CHARTER SCHOOL OF THE DEAF
BOARD MEETING
August 23, 2008

PRESENT: Haines, Rosen, Gorman, Laquidara, Preston, Bass, Moran, Gigante, Solomon, Perrone, Williams,
ABSENT: none; **VISITORS:** Nittas, Laquidara (notary); **EMPLOYEES:** Trupiano

MEETING CALLED TO ORDER: 10:50 AM (morning spent notarizing the board)

AGENDA: approved

MINUTES: Approval of August 9 minutes: No corrections. Approved

TREASURER'S REPORT (Rosen):
We have lots of donations in honor of Lucille Hazan. All donors' names will be listed on the website. We have purchased a receipt book and will keep all checkbooks and receipt books in the safe at the school.
Friends (Perrone) (no report)

SECRETARY'S REPORT (Bass):
1. Radio ad - we may not do this due to the cost. They want to sell us ad time at $25.00 for 15 seconds. This is on one radio station only. We feel that TV ads would better.
2. HOVRS-Coming on Wednesday or Thursday to install VPs
3. Levins' Email-problem with the playground, she is taking care of it
4. Angelica Flaherty Living Trust-Bass needs to forward the most recent email to Haines to take care of.

CORRESPONDENCE (Haines):
1. Mail: the usual bills
2. Email: Dept of Education regarding all of our record keeping and requirements
3. Fax: none
4. Voice: Trupiano has handled the phone calls in the office
5. VP: none

PRESIDENT'S REPORT (Haines):
1. August 11 meeting with Dept of Ed- Haines attended the meeting alone with a tape recorder. Two interpreters were provided and surprisingly one was the Nitta's granddaughter. All paperwork from that meeting has been given to Gigante and Trupiano. There was also a CD with all the information on it.
2. August 18 meeting – Dept of Education Technical Assistance Meeting for Charter Schools: Several board members attended. Lots of information was exchanged and materials distributed. Tom McCormack and Lorraine Alderman were worried about our enrollment. They said if we have only 1 by September 19 (count day)

we would be ok in order to get. If students enroll after September 19, we get a percentage of money. If no children by the end of the school year, then we lose our charter and have to reapply.

3. We have a new child enrolled her name is Faith! The father thought the school would have more kids. Gigante told him that his daughter is the only one enrolled. For a while it will be like private instruction! He did bring all the paperwork to us. The Freeze family came in with their 4 yr old child and a Kindergarten age child. They wanted the 3 yr old son to come as well. They want both children to come here. We explained that the 3 year old was too young and couldn't attend yet. Moran will call them and try to convince them to enroll their child. Seems to be mostly a transportation problem. Trupiano will ask Creative Kids how their bus transportation system works and maybe the Freezes can use that to bring their child to our school.
4. Dell Computer for Gigante. Often we have problems between board members when one has an old computer. So, we would like to have Gigante be loaned a laptop to use for her LVCSD work.
5. CBS TV: Monday at 10:00 AM at the school for an interview of Bass (maybe others)
6. Avery Design Pro Software- we need business cards and letterhead, so we need that software to make it. Costs about $55.00, if it can't be downloaded free. (Bass will ask Veronica).
7. Our windows need blinds or covering or tinting, Trupiano will ask Karen at Creative Kids if they have something or what they would prefer we do. Be sure and remind her that for Deaf people, window light can be a visual block.
8. Kathy Ambrosio to help us with an ad in Spanish papers will be given to Bob Daniels. He has not heard anything from the Spanish papers

PUBLIC RELATIONS: (Daniels absent; Bass reporting)

1. Sprint Cards – Sprint has offered to pay for printing of our ad for a postcard that can be distributed all over. They will order 2,000 to start with. We have inquired through Board Member Williams if CCSD Low Incidence would mail out the cards if we prepare them with stamps for mailing. Have no answer yet.
2. HOVRS and the Pah Party- They are ready to help pay for the catering, etc for our party if we decide to have one. I am suggesting that we make it the September restaurant fundraiser and ask HOVRS to provide us with a nice dessert cake as a celebration.
3. Gigante will contact Rainbow Academy and will ask them how they publicize to the parents (at risk students)

FINANCE COMMITTEE (Rosen):

1. Payroll Service: Waiting for Trupiano to listen to the notes from the meeting, she will give that to our CPA.

ACADEMIC COMMITTEE (Gigante):

1. No books have been ordered because we were not sure of how many students we would have. This week we should order books. What level should we order? Suggest 3 books each level.
2. Attendance-SASI isn't necessary for us during the first year. We can use paper to record attendance. We might ask CCSD for grade book. Bass will try to find one at the college.

ENROLLMENT COMMITTEE (Gigante):

So far, one student has enrolled. A couple more are thinking about it.

PERSONNEL COMMITTEE (Gigante):

1. We have advertised for many applicants for the school. We received very few applications. We have on teacher who qualifies (minimally) and we will want to hire her. Her experience teaching was in high school, and her signing is moderate. She is the only one we have interested in the job. She may have to take some Nevada courses to qualify for the licesne. Her ASL isn't fluent enough for our kids. If we hire an aide who is Deaf and ASL fluent, working together, they will be a good team. She knows we have only one student. She will waive her insurance benefits. She will accept the salary we offer her. Her salary can increase as the school grows. She will meet with Gigante this Tuesday to set up everything. Our school is based on 7 hours of instruction in one day.
2. Teacher's Aide Position: We have 3 qualified applicants. One may not be available any longer to us. We want to hire a Deaf T.A. So that the children have excellent ASL language models and the aide can do things like: sit with the student during lunch also give recess and work with the student in different activities. The teacher will need to have time for prep and the aide can help here. We need to set up a volunteer schedule so that retired board members and friends can come in and volunteer with the students. Trupiano is to set up a volunteer schedule, and get people to sign up. They should come prepared to sign a story, play a game, etc.
3. Administrator Position: Mr. V has been very difficult to reach. The board wonders about his lack of responsiveness and if he is really interested in the position. Gigante called his daughter twice, tried to email and fax him. The last correspondence from him was an email where he stated that he was still very interested in the job. Gigante will make one more effort to pin him down.
4. Joyce Linden: Bass will ask her what her Consulting Fee if we need her to be our start up administrator. She could consult with our staff and help get us started until the new administrator takes over.
5. Rosen needs to make a time card for Trupiano payroll records.
6. On September 3, Trupiano will start full time. Her pay is $10.00 per hour without benefits
7. Laquidara could come in at her convenience to help consult with Jennifer and advise her because she has knowledge of CCSD policies. She could help her download forms from the CCSD website and give her some help. Laquidara will work around her personal schedule.

WEBSITE (Bass):

1. Clean up the wish list. There are things on the list that we have already purchased.
2. add pictures when we can
3. add a thank you column for those who donate

FUNDRAISING(all):

1. September 10 - Bass will organize a Pah Party at Fuddruckers Hamburgers in Summerlin. The manager will print up coupons with our school name on it and we distribute it to people. They must have the coupon when they order their food and the restaurant will give us a percentage. Will also ask HOVRS to pay for a big cake as a celebration cake for our new school opening. We need to distribute these coupons to the teachers of the Deaf at CCSD to give to the kids to bring their parents and to the Deaf community. Maybe we can put a printable coupon on the website for people to print and bring.
2. October _ golf tournament (Jerry Bass)
3. November 8 – Spaghetti Dinner (Haines)
4. December – Open House (Moran)
5. January – VIP Dinner (Bass)

OLD BUSINESS

None

NEW BUSINESS

1. **Motion**: Gigante be loaned a laptop computer (Gorman/Bass) **CARRIED**
2. **Motion**: The November 8 Italian Dinner charge be $50.00 and $75.00 at the door (Perrone/Gorman) **CARRIED**
3. **Motion**: (Bass/Perrone) Authority be given to the Personnel Committee for the hiring of staff **CARRIED**
4. Trupiano will need to write a letter of resignation from the board because she is now an employee.

QUESTIONS/COMMENTS

Lauder contributed money to buy a microwave. We will go ahead and do that. With the remaining money we will buy a shredder.

MEETING ADJOURNED AT 1:10 PM

ANNOUNCEMENTS

If you wish to have your home Homesteaded, please notify Caroline Bass and she will make arrangements for the notary to come to another meeting and take care of this. On the day he comes, all named homeowners will need to come with their identifications. The full address of the property will have to be sent to him in advance. Please do this by 9/1.

NEXT MEETING SEPTEMBER 13